

Executive Committee Meeting Minutes – Monday, October 25, 2004

Chairman Dwyer called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

Present: Chairman James Dwyer, County Board Supervisors Patricia Haukohl, Walter Kolb, Richard Manke, William Mitchell, Duane Paulson, Duane Stamsta.

Staff Present: Chief of Staff Lee Esler, Legislative Policy Advisor Mark Mader, Office Services Coordinator Windy Jicha.

Also Present: UW-Extension Director Marcia Jante, Director of Public Works Rich Bolte, Supervisor Andy Kallin, Buildings Operations Manager Mark Keckeisen, Senior Financial Analyst Clara Daniels, Supervisor Vera Stroud, Supervisor Rodell Singert, Supervisor Jim Behrend.

Discuss and Consider Ordinance 159-O-065: Authorize the Waukesha County University of Wisconsin Extension to Accept the Greater Milwaukee Foundation Grant and to Authorize Additional Expenditure Appropriations to Deliver the Educational Program “Going Solo: Creating a Family Business for Hispanic Entrepreneurs in Waukesha”

MOTION: Manke moved, Stamsta second, to approve Ordinance 159-O-065.

Jante said the impetus for this program started three years ago. A staff member attended a “Going Solo” training session, which teaches youth to become entrepreneurs. UW-Extension asked the program presenters, the Illinois Extension, if UW-Extension could change the curriculum to include adults. Last year they got a SBC grant to cover technology training and UW-Extension was able to blend computer and entrepreneurial training into one class. They worked with the Greater Milwaukee Foundation for more than a year to develop the program and to get the grant. The Greater Milwaukee Foundation will consider funding this program for a second year if the program is successful.

Kolb asked how many participants have failed in businesses? Jante said no one who started a business has failed.

Jante said they recruit for this program through word-of-mouth and trust. Oscar Medina and the UW-Extension staff recruit families for this program. Oscar Medina allows them to use the computers at his business for the technology training. The first group to go through the program had both Anglo and Hispanic families in it.

Paulson asked what are the outcomes of the program? How do you measure success? Jante said they targeted 45 families but couldn’t remember the number of businesses started as a result of the program. They do not consider it a failure when families take the course and don’t start a business. Sometimes, families take the class and then decide not to start a business because of what they learned at the class. They consider this to be a success also.

Kolb said this program is a good idea. He will continue to support the program as long as families truly understand what it means to be a business owner and all the sacrifice needed to be successful.

Motion carried: 7-0.

Discuss and Consider Ordinance 159-O-064: Modify Capital Project 200415, Human Services Building Air Handling Unit Replacement

MOTION: Haukohl moved, Paulson second, to approve Ordinance 159-O-064.

Bolte and Keckiesen were present to discuss this ordinance. Bolte said this ordinance modifies capital plan 200415 to replace the number of air handling units to be replaced at the Health and Human Services building from six to three (with associated work being performed on the distribution system) based on the results of an engineering analysis conducted by the Department of Public Works. According to the department, this work can be done within the existing budget of \$219,000. It is estimated that there will be a significant impact on operating or utility costs. The investment in this facility is based on management of this facility for a ten-year period. The ordinance results in no additional direct tax levy.

Keckiesen said we're replacing like air handling units with like units. The remaining units are not being replaced because doing so would not improve the air handling. We don't want to put in any more money than we have to. There will be lots of breakdowns if we don't replace these three units.

Paulson asked in reference to line 21 of the ordinance, do you expect to be out of the HHS building in ten years? Bolte said we expect to be out of the building in ten years. When we invest money into the building, we need to be aware of the life of the building. In ten years we expect to have a new building in its place.

Paulson asked is this a reasonable payback life based on some formula? Keckeisen said normally you get payback from reduced energy costs and/or less breakdown time. In the original scope of this project, the engineering analysis found that replacement of the three units not being replaced would cost approximately \$800K. Until we know the long-term use of the building, we shouldn't invest that much money in improvements.

Dwyer asked are you going to bring the committee an analysis of what needs to be done to the building in order to keep it running? Keckeisen said in 2005 they will develop a plan outlining how to deal with the building. In his five-year plan, he started to defer maintenance of the building. When they did the renovation 10 years ago, they didn't do anything to update the HVAC. At that time, it was recommended to change the entire HVAC system but it wasn't completed due to cost. The current units are more than 15-years-old. Dwyer said the last renovation consisted mainly of new carpeting and paint and was expected to last ten years. The renovation was mostly cosmetic with very little structural work.

Kolb said he wants to see a good cost analysis completed for building improvements.

Esler said the important thing for this ordinance is the acknowledgement by the committee that there is a plan to replace the current HHS and 615 buildings. A rebuild will occur. We are back in the conservative bent, dealing with old buildings that weren't built for government uses. Sooner or later, you have to build government buildings for government dealings. Sooner or later the committee will have to decide on whether or not new buildings will be built.

Motion carried: 7-0.

Discuss and Consider Appointment 159-A-018: Appointment of Mareth Kipp to the Health & Human Services Board

MOTION: Stamsta moved, Haukohl second, to approve Appointment 159-A-018: Mareth Kipp to the Health & Human Services Board. Motion carried: 7-0.

Approval of Meeting Minutes from October 11, 2004

MOTION: Stamsta moved, Kolb second, to approve the minutes of the October 11, 2004 Executive Committee meeting as amended. Motion carried: 7-0.

Correspondence

Chairman Dwyer reviewed and distributed the list of correspondence. He said Supervisors should request copies of the listed items from Jicha.

Motion to Adjourn

MOTION: Manke moved, Mitchell second, to adjourn the meeting at 9:18 a.m. **Motion carried:** 7-0.

Respectfully submitted,

Walter Kolb
Secretary